



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM AUGUST TO NOVEMBER 2010

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 27

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For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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Brighton & Hove City Council Forward Plan August to November

Ref	Date decision to be taken	Key Decision (Including Brief Summary * Expected Outcome) (including ward/area)	Decision-making Body, Edition of Forward Plan when first appeared	Consultation Where Required (Details given: Who, How & Closing date)	Lead Officer (to whom representations should be made, and holder of documents)
DECISIONS ANTICIPATED FOR AUGUST 2010					
Note: There are no Cabinet Meetings or Cabinet Member Meetings scheduled for August currently and therefore no key decisions listed in respect of these decision-making bodies at this time.					
DECISIONS ANTICIPATED FOR SEPTEMBER 2010					
HSG 17566	08/09/10	<p>Annual report to council tenants and leaseholders 2010</p> <p>To seek approval of the annual report to council tenants and leaseholders 2010 – full and summary versions – produced in line with Tenant Services Authority’s requirements for social housing landlords</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p>	<p>Housing Management Consultative Committee approved plan and timetable 14/6/10. Consultation draft report sent to all tenant groups, put on consultation portal on website and all residents on tenant and leaseholder involvement database with email sent a link, available at housing offices and on request.</p>	<p>Carol Jenkins Tel: 29-3832</p>

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ENV 15286	16/09/10	<p>Preston Park; Queen's Park; South Portslade; St Peter's & North Laine; Westbourne; Wish; Withdean; Brunswick & Adelaide; East Brighton; Goldsmid; Hanover & Elm Grove;</p> <p>Residents parking schemes - priority Timetable report</p> <p>The reports sets out the way forward for resident parking schemes in the next few years. It will be an update to the report that went to Environment Committee in January 2008.</p> <p>Note: This item is being deferred to the 23rd September Environment Cabinet Member Meeting at the request of the Director.</p>	<p>Cabinet Member for Environment Cabinet Member for Environment</p> <p>Edition 23 (April - July 2010)</p>	<p>All recent deputations and petitions plus correspondence will be taken into account and discussed with the Cabinet Member.</p>	<p>Charles Field Tel: 29-3329</p>

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CAB 17076	23/09/10	All Wards; Creating a Council the City Deserves...a transformation programme for Brighton & Hove City Council (September 2010) To seek authority to proceed with the transformation programme for Brighton & Hove City Council.	Cabinet Leader of the Council Annual Forward Plan 2010-2011	Elected Members and Partner Organisations	Alex Bailey Tel: 29-1295
CAB 16937	23/09/10	All Wards; Recruitment Advertising Contract To re-tender and appoint an agency that will deliver the councils recruitment adverting services (This to be undertaken in conjunction with other South East based organisations).	Cabinet Cabinet Member for Central Services Annual Forward Plan 2010-2011		Lance Richard Tel: 295925

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CAB 16970	23/09/10	All Wards; New England House To consider the proposed business case for the New England House digital media enterprise and innovation hub.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects Annual Forward Plan 2010-2011	Internal Officer Consultation and in the preparation of the business case there has been focus groups and discussions with existing tenants (focused on preparing a viable business case).	Max Woodford Tel: 29-3451
CAB 16787	23/09/10	All Wards; Targeted Budget Management (TBM) Month 4 To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 4.	Cabinet Cabinet Member for Finance Annual Forward Plan 2010-2011		Patrick Rice Tel: 29-1268
CAB 8684	23/09/10	All Wards; Circus Street Development Site To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing market conditions. Note: It is likely that there will be a	Cabinet Cabinet Member for Enterprise, Employment & Major Projects Edition 10	Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.	Max Woodford Tel: 29-3451

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		<p>public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting.</p> <p>This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers before officers are in a position to be able to recommend the proposals to Members</p>			

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CAB 17620	23/09/10	All Wards; Annual Waiver Report A Report of Waivers for the years 2008/09 and 2009/10	Cabinet Cabinet Member for Central Services	Finance & Legal Officers	Claire Jones Tel: 291480
DECISIONS ANTICIPATED FOR OCTOBER 2010					
CYP 17089	04/10/10	All Wards; Young People's Service Review To review and enhance the design of youth service provision across the Section 75 partnership making recommendations for change	Cabinet Member for Children & Young People Cabinet Member for Children & Young People Edition 26 (July-October 2010)	Young people's experience of services -May, June, July. Professional experience of services - May, June.	Sally Wadsworth Tel: 295060

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CAB 16733	14/10/10	<p>All Wards; Strengthening Communities Review</p> <ul style="list-style-type: none"> - Presentation of review and mapping of public engagement activity funded and led by the City Council. - Recommendations for future arrangements and commissioning of public engagement activity, including recommendations for funding. - Recommendations for role and arrangements for community engagement in relation to Intelligent Commissioning. 	<p>Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations</p> <p>Annual Forward Plan 2010-2011</p>	<p>Significant consultation across a number of groups, partnerships and forums in the city. Details can be provided.</p>	<p>Nicky Cambridge Tel: 29-6827</p>
ASC 17511	18/10/10	<p>All Wards; Adult Social Care and Health Risk Policy</p> <p>Agree adoption of Adult Social Care Risk Policy by Adult Social Care Cabinet Member Meeting.</p>	<p>Adult Social Care & Health Cabinet Member Meeting Cabinet Member for Adult Social Care & Health</p>	<p>Briefing and awareness sessions with staff</p>	<p>Martin Farrelly Tel: 01273 295833</p>

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HSG 17571	20/10/10	<p>Customer Access Phase 2</p> <p>To seek Cabinet Member approval in the suggested actions that will form Phase 2 of the Housing Management Customer Access project</p>	Cabinet Member for Housing Cabinet Member for Housing	Residents and staff will continue to be involved and consulted in all stages of this work.	Ododo Dafe Tel: 29-3201
DECISIONS ANTICIPATED FOR NOVEMBER 2010					
CAB 16789	11/11/10	<p>All Wards; Targeted Budget Management (TBM) month 6</p> <p>To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 6</p>	Cabinet Cabinet Member for Finance Annual Forward Plan 2010-2011		Patrick Rice Tel: 29-1268

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REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS					
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					
HSG 14247	05/01/11	<p>All Wards; Review of Grounds Maintenance - Council housing land</p> <p>To seek approval of the recommendations arising from the review of the grounds maintenance service for council housing land.</p> <p>Note: This item is being deferred to 20th October Housing Cabinet Member Meeting to allow for detailed consultation with the community and to seek the view of Housing Management Consultative Committee.</p> <p>Note: This item is being deferred to 5th January 2011 Housing Cabinet Member Meeting to allow for pilot projects to be delivered and evaluated and for detailed consultation with the community.</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 21 (February - May 2010)</p>	<p>Residents of the Estates Service Working Group are involved in preparing the report. Residents of Housing Management Consultative Committee will be consulted on 29 March 2010.</p>	<p>Graham Page Tel: 01273 293354</p>

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CAB 5498		<p>All Wards; Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		<p>Angela Dymott Tel: 29-1450</p>
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EEM 5520		<p>All Wards; London Road Regeneration</p> <p>An update on the proposals being developed by St. James' Investments for a scheme to regenerate London Road to the south and west of Preston Circus.</p> <p>The matter has been deferred to enable future consideration of the options in line with the publication of the supplementary planning document for the London Road area.</p>	<p>Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 5 Revised</p>	<p>Initial public and stakeholder consultation held 23-26 April 2008, consultation with tenants at New England House held 9 & 11 July 2008, Second public and stakeholder consultation held 16-19 July 2008.</p>	<p>Sean Hambrook Tel: 29-0362</p>

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